

## Supplier instructions for drawing parts

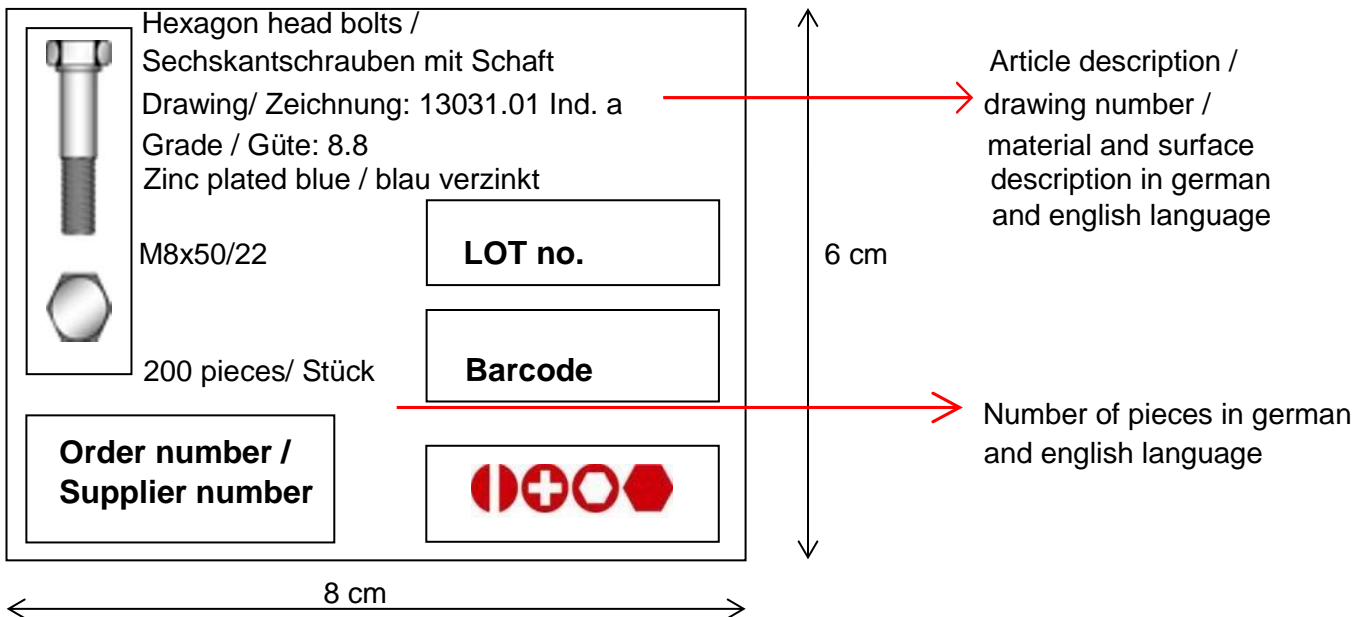
07/21

Purchasing department

Dear supplier,

Verbindungselemente Engel GmbH and our suppliers save money when our suppliers consider the following instructions:

1. Please specify the supplier and order number on all your documents (Sales Confirmations, shipping documents, invoices, etc.)  
Please specify the delivery note number on all your invoices
2. Labelling for drawing parts:  
The small packing boxes have to be with following sample information on the label:  
Article description/ Dimension/ Material/ Surface/ No. of pieces/ Drawing no./ Order no./ Supplier no./ Lot no./ Barcode/ Engel Logo  
Please always use this sample label form for the future, label size 8cm x 6 cm depends on box size, it is not obligation to use this label size.



Thank you very much for your understanding.

Verbindungselemente Engel GmbH  
Purchasing Department